



# Vendor Application

## 2010 Colonial Classic Synchronized Skating Competition and 2010 World Junior Team Selection Competition

January 8<sup>th</sup>, 9<sup>th</sup> & 10<sup>th</sup>, 2010

Paul E. Tsongas Arena  
Lowell, Massachusetts

COMPANY \_\_\_\_\_ TEL ( \_\_\_\_\_ ) \_\_\_\_\_

CONTACT \_\_\_\_\_

ADDRESS \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

10'x10' Approximate Booth size, this includes one draped table and 2 chairs. Additional information on tables and chairs will be posted on the web site as they become available.

### Booth Rental \$375

Electricity Cost: \$75.00/outlet      *I need electricity*    Yes    No

**SET-UP Friday – January 8th, 2010    1:00 pm – 4:30pm**

#### **\*\*SHOW HOURS:**

Friday, January 8, 2010	5:30 pm -10:00 pm
Saturday January 9, 2010	11:00 am - 9:00 pm
Sunday January 10, 2010	9:00 am - 3:00 pm

**Move out Sunday January 10, 2010 following the last ice make.**

**\*\* Final show hours will be sent when the schedule is completed.**

#### **ALL TIMES ARE SUBJECT TO CHANGE**

I \_\_\_\_\_ agree on behalf of \_\_\_\_\_ (“Company” or “Exhibitor”) to abide by the guidelines attached and any subsequent guidelines deemed necessary for participating vendors established by the Colonial Figure Skating Club, Inc. Local Organizing Committee (“Colonial FSC” or “LOC”) for the 2010 Colonial Classic, US Figure Skating, Paul E. Tsongas Arena, Colonial FSC, Inc., City of Lowell and the Officers and Committee members of the above referenced entities.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

#### **ALL VENDORS MUST SUPPLY A CERTIFICATE OF INSURANCE AND/OR A SIGNED COPY OF THE ATTACHED WAIVER.**

PRODUCTS TO BE SOLD \_\_\_\_\_

Mail to: Colonial FSC, Attn: Colonial Classic Vendor Director, P.O. Box 517, West Acton, MA 01720-0010  
Make checks payable to: “Colonial Synchro Competitions”

Email questions to: [vendor-info@colonialclassic.org](mailto:vendor-info@colonialclassic.org)

Office use: ACCEPTED \_\_\_\_\_ DATE \_\_\_\_\_ # OF BOOTHS \_\_\_\_\_ TOTAL \$ \_\_\_\_\_ DATE REC: \_\_\_\_\_



## 2010 Colonial Classic Synchronized Skating competition and 2010 World Junior Team Selection Competition

January 8th – January 10th, 2010

Paul E. Tsongas Arena  
Lowell, MA

### Statement of Liability and Insurance

Exhibitor agrees that it will indemnify, defend, hold harmless, and save the managing LOC for the 2010 Colonial Classic, US Figure Skating, Paul E. Tsongas Arena, Colonial FSC, Inc., City of Lowell, and the Officers and Committee members of the above referenced entities, from and against all claims, demands, actions, damages, loss, cost, liabilities, expenses and judgments recovered from or asserted against the above referenced entities on account of injury or damage to person or property to the extent that any such damage or injury may be incident to arise out of, or be caused, either proximately or remotely, wholly or in part, by an act, omission, negligence, of misconduct on the part of the Exhibitor or any of its agents, servants, employees, contractors, patrons, guests, licensees or invitees or of any other person entering upon the Premises leased hereunder with express or implied invitation or permission of the Exhibitor or any of its agents, servants, employees, contractors, patrons, guests, licensees, or invitees, or when any such injury or damage may in any other way arise from or out of the occupancy or use by the exhibitor, or its agents, servants, employees, contractors, patrons, guests, licensees, or invitees of the premises leased hereunder. The Exhibitor covenants and agrees that in case the LOC for the 2010 Colonial Classic, US Figure Skating, Paul E. Tsongas Arena, Colonial FSC, Inc., City of Lowell and the Officers and Committee members of the above referenced entities shall be made a party to any litigation against the Exhibitor or in any litigation commenced by any party other than the Exhibitor relating to this lease or to the premises leased hereunder, the Exhibitor shall and will pay all costs and expenses, including reasonable attorney's fees and court costs incurred by or imposed upon The Committee for the 2010 Colonial Classic, US Figure Skating, Paul E. Tsongas Arena, Colonial FSC, Inc., City of Lowell and the Officers and Committee members of the above referenced entities by virtue of any such litigation. These terms of indemnification shall be effective unless such damage or injury results from willful misconduct of the LOC for the 2010 Colonial Classic, US Figure Skating, Paul E. Tsongas Arena, Colonial FSC, Inc., City of Lowell and the Officers and Committee members of the above referenced entities. All property of the Exhibitor is understood to remain under his/her custody and control, in transit to or from or within the confines of the exhibit hall. Exhibitors are advised to carry floater insurance against injury to the person or property of others. The LOC for the 2010 Colonial Classic, US Figure Skating, Paul E. Tsongas Arena, Colonial FSC, Inc., City of Lowell and the Officers and Committee members of the above referenced entities, insurance policies do not extend to cover liabilities of exhibitors.

Please sign and return to:

**Colonial Figure Skating Club  
Attn: Colonial Classic Vendor Director  
P.O. Box 517  
West Acton, MA 01720-0010**

Signed: \_\_\_\_\_ Company: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_



**Tradeshow Guidelines  
for the  
2010 Colonial Classic Synchronized Skating Competition**

The following guidelines have been established by the LOC for the 2010 Colonial Classic, and will apply to all vendors. All booths will be assigned on a first come basis.

- 1) The LOC will provide the set-up of all 10x10 booth spaces (size approximate) which includes one 8ft-draped table and two chairs.
- 2) Set-up starts on Friday, January 8th, 2010 from 1:00pm – 4:30pm
- 3) Tear down starts at last ice make on January 10th, 2010 (time to be determined).
- 4) The LOC for the 2010 Colonial Classic, US Figure Skating, Paul E. Tsongas Arena, Colonial FSC, Inc., City of Lowell and the Officers and Committee members of the above referenced entities are not responsible for theft or damage to any merchandise, booth equipment or personal items. It is the sole responsibility of the vendor to secure valuables and provide any additional equipment or materials for the booth.
- 5) Each vendor is responsible for providing its own decorations, booth signage, additional lighting and appropriate staffing for the booth during the entire event. The Paul E. Tsongas Arena will provide electrical hook-ups at a cost of \$75.00<sup>1</sup> per outlet, if needed. Each vendor is responsible for any additional costs associated with the set-up, tear down, labor or maintenance for the booth during the Trade Show.
- 6) Vendors are responsible for returning all equipment and materials provided by the 2010 Colonial Classic Committee and the Paul E. Tsongas Arena in the exact condition in which it was received. Appropriate charges will be assessed for any damages.
- 7) Vendors shall not, without the written consent of the LOC, use the event logo or sell or solicit any merchandise which includes the licensed trademark of the 2010 Colonial Classic, US Figure Skating, Paul E. Tsongas Arena, Colonial FSC, City of Lowell and the Officers and Committee members of the above referenced entities. Any such merchandise not authorized will be confiscated.
- 8) The LOC for the 2010 Colonial Classic, US Figure Skating, Paul E. Tsongas Arena, Colonial FSC, Inc., City of Lowell and the Officers and Committee members of the above referenced entities reserve the right to determine if merchandise being sold or solicited is offensive and not keeping with the integrity of the event or otherwise not acceptable due to exclusivity agreements with any of the aforementioned entities. Any such merchandise will be removed from the Trade Show and returned to the vendor at the conclusion of the event.
- 9) All merchandise and products sold or promoted during the event must be approved by the LOC for the 2010 Colonial Classic, US Figure Skating, Paul E. Tsongas Arena, Colonial FSC, Inc., City of Lowell and the Officers and Committee members of the above referenced entities prior to formal acceptance as a Trade Show participant. Please provide flyers, brochures, catalogs, pictures, and explanation etc. of all merchandise you wish to sell or promote during the event no later than December 15, 2009.
- 10) Any vendor found to be in violation of the established guidelines or applicable State and Local laws will be shut down immediately and prohibited from participating in the remainder of the event. The registration fee will be forfeited.
- 11) All vendors must obtain appropriate licenses and pay appropriate sales taxes. The 2010 Colonial Classic, US Figure Skating, Paul E. Tsongas Arena, Colonial FSC, Inc., City of Lowell and the Officers and Committee members of the above referenced entities will not be responsible for the collection or tracking of sales tax.
- 12) All vendor applications are subject to approval by the LOC for the 2010 Colonial Classic, US Figure Skating, Paul E. Tsongas Arena, Colonial FSC, City of Lowell and the Officers and Committee members of the above referenced entities.
- 13) Make all checks payable to "Colonial Synchro Competitions."

Signature on the vendor applications indicates that you agree and will abide by the regulations set forth above.

<sup>1</sup> Subject to change.